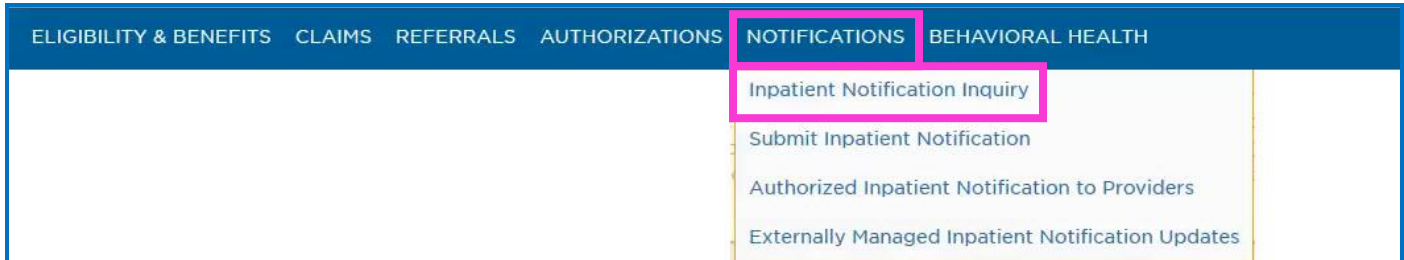


To check the status of an inpatient notification for inpatient admission:

1. Log on to Tufts Health Plan's [secure Provider website](#).
2. From the list of self-service options, hover over **Authorizations**. A dropdown list will appear.
3. Click **Inpatient Notification Inquiry**.



4. On the following screen, select the provider by whom you wish to search, and then enter the date range (up to 31 days).
5. Choose one of the following search options, fill out the required information, and then click **Submit**:
 - Inpatient notification ID number
 - Member ID number
 - Member's first name, last name and date of birth

Note: The results will display a list of inpatient notifications that meet your search criteria. To view the details of a specific inpatient notification, click on the blue highlighted inpatient notification number.

Provider Identification (*Required Field.)

Select the Provider you wish to search by*

Search Provider by Name / ID : [Switch to Select](#)

Start Date* / / (mm/dd/yyyy)

End Date / / (mm/dd/yyyy)

Search results will be returned in sets of 31 days

Member Identification (* Required field.)

Identify a member by **Inpatient Notification ID**

Inpatient Notification ID*

Identify a member by **Member ID**

Member ID* -

Identify a member by **Name and Date of Birth**

First Name*

Last Name*

Date of Birth* / / (mm/dd/yyyy)

Note: Inpatient notifications are not available on the secure Provider website for CareLinkSM when Cigna is the primary administrator, CareLink – Shared Administration, and PPO plans on the Private Health Care Systems network.