To check the status of an inpatient notification for inpatient admission:

1. Log on to Tufts Health Plan’s secure Provider website.
2. From the list of self-service options, hover over Authorizations. A dropdown list will appear.
3. Click Inpatient Notification Inquiry.

4. On the following screen, select the provider by whom you wish to search, and then enter the date range (up to 31 days).

5. Choose one of the following search options, fill out the required information, and then click Submit:
   - Inpatient notification ID number
   - Member ID number
   - Member’s first name, last name and date of birth

Note: The results will display a list of inpatient notifications that meet your search criteria. To view the details of a specific inpatient notification, click on the blue highlighted inpatient notification number.

Note: Inpatient notifications are not available on the secure Provider website for CareLink™ when Cigna is the primary administrator, CareLink – Shared Administration, and PPO plans on the Private Health Care Systems network.