

## Request for Out-of-Plan ID Number

Providers who are not contracted with Tufts Health Plan can fill out the form below to request an out-of-plan ID number. Obtaining an out-of-plan ID number will allow noncontracting providers to submit claims electronically.

Please print all information.  
All information is required to process.  
Fax your request to Provider Information Department at 617.972.9044.  
For Tufts Health Public Plans requests, fax to 857.304.6311 or email  
Provider\_Data\_Request@tufts-health.com

Provider name including suffix and credentials (NP, PA, LICSW, PhD, etc.):

**Note:** In Massachusetts, PAs should not be listed as the provider of service on commercial claims. PAs bill commercially under the name of a supervising physician. For Tufts Health Plan Medicare Preferred PAs are required to be on the claim.

Type of Services/Specialty: 1) \_\_\_\_\_ 2) \_\_\_\_\_

Medicare Participating: (Please check one)      Yes      No

NPI of Provider: \_\_\_\_\_

Practice Location: \_\_\_\_\_

Practice Phone Number: \_\_\_\_\_

Claims Payment Entity Name: \_\_\_\_\_

NPI of Payment Entity: \_\_\_\_\_

Payment Entity Address: \_\_\_\_\_

Tax Identification Number for payment entity: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

**Check here if you would like to submit your claims electronically.**

Current Clearinghouse: \_\_\_\_\_

For questions concerning EDI submission of claims contact EDI Operations at 1.888.880.8699 extension 54042 or via email at [edi\\_operations@tufts-health.com](mailto:edi_operations@tufts-health.com).

Assigned Legacy ID# \_\_\_\_\_

**(For Tufts Health Plan Use Only)**