



## Provider Information Change Form

Return to: Tufts Health Plan  
Provider Information Department  
705 Mount Auburn Street  
Watertown, MA 02472  
Fax: 617.972.9044  
Email: Provider\_Information\_Dept@tufts-health.com

Contact Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_  
Provider Name: \_\_\_\_\_ Provider NPI: \_\_\_\_\_  
Effective Date of Change: \_\_\_\_\_

**Address Change 1** Type of change:  Add address  Remove address

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
Handicap access?  Yes  No Telephone #: \_\_\_\_\_ Email address: \_\_\_\_\_  
Check appropriate type of address:  Practice address  Payment address  Mailing address

**Address Change 2** Type of change:  Add address  Remove address

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
Handicap access?  Yes  No Telephone #: \_\_\_\_\_ Email address: \_\_\_\_\_  
Check appropriate type of address:  Practice address  Payment address  Mailing address

**Other Changes**

Name Change \_\_\_\_\_  
 Tax ID Number (W-9 form required) \_\_\_\_\_  
 Panel Restrictions/Closings/Opening \_\_\_\_\_

Covering Providers PLEASE ATTACH A LIST  
 Office Hours \_\_\_\_\_  
 Other \_\_\_\_\_

Signature authorizing this change: \_\_\_\_\_ Date: \_\_\_\_\_

**Contact Provider Information at 617.972.9495 if you have any questions. Allow 7-10 business days for your change to be processed. If you would like confirmation that this change has been completed, provide an email address where we can send confirmation: \_\_\_\_\_.**

For PI Dept Internal Use Only: PI Specialist \_\_\_\_\_ Date: \_\_\_\_\_