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Here is today's tip devised by the Tufts Health Plan SCO Care Management team. Please let me know if you have any questions.

The **Individualized Plan of Care** (IPC) is to be completed on all member levels, including those at an **institutional level**. Please remember that the IPC should be completed within 41 days of the member's effective date and then annually or when there is a significant change in condition for the member.

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